

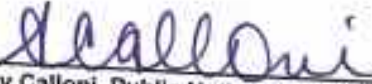
CAPITAL CITY PRESS

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Shelley Calloni, Public Notices Representative

Sworn and subscribed before me by the person
whose signature appears above

8/9/2018



M. Monic McChristian,
Notary Public ID# 88293
State of Louisiana

My Commission Expires: Indefinite

PUBLIC NOTICE
...
The Board of Commissioners of the Capital Heights Crime Prevention and Improvement District will hold a public meeting on **Tuesday, October 23, 2018** at **5:00 p.m.** at the **ingelside United Methodist Church - Sanctuary Room**, located at **4264 Capital Heights Ave, Baton Rouge, LA 70806**. The agenda for this meeting shall include consideration of the District's proposed budget for 2018 in accordance with the Louisiana Local Government Budget Act. The proposed budget and accompanying resolution are available for public inspection at www.chcpid.org
Interested persons may write or call concerning this notice to: **CHCPID, P.O. Box 50349, Baton Rouge, LA 70805**
201809-07/9-11



CAPITAL HEIGHTS CRIME PREV DIST 286969-01
TYLER HICKS
PO BOX 67110
BATON ROUGE, LA 70896

Agenda
Capital Heights Crime Prevention and Improvement District
Meeting of the Board
Ingleside UMC
Tuesday, October 23, 2018 6:00 pm

Proceedings

- A. Call to order by Director of the Board**
- B. Confirmation of Quorum by Secretary of the Board**
- C. Secretary's Report- Approval of previous meeting minutes**
- D. Treasurer's Report**
- D. Motions -**
 - 1. Creation of the following committees: Nomination, Budget, Beautification, Safety
 - 2. Dissolvement of the Coordination Standing Committee
- E. Correspondence -**
 - 1. Awaiting response from office of Representative Denise Marcelle regarding district liability against suit
 - 2. Request from CHNA to help maintain neighborhood beds
 - 3. Report on need for clarification of liability from BRPD regarding hiring of officers
- F. Committee Reports -**
 - 1. Communication
 - 2. Coordination
- G. Special Orders**
 - 1. Message of thanks to Detective Palmer and BRPD patrol officers for their service
 - 2. Reminder that all members of the Executive Board should take their Ethics Course by end of year
- H. Unfinished Business -**
 - 1. Set December meeting date for approval of 2019 Budget
- I. New Business -**
 - 1. Consideration of 2019 Budget for final approval at December meeting
- J. Open Forum -**
- K. Adjournment**

- NOMINATIONS FOR NOMINATION COMMITTEE

RESOLUTION NO. 2018-012

Addendum A.

CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT

Proposed budget for Fiscal Year 2019 (January 1 through December 31st)

1.	Crime Prevention (Patrols)	\$65,000
2.	General Fund	\$40,000
3.	Fee for collection of revenue	\$1,200
4.	Insurance	\$2,000
5.	Accounting	\$1,000
6.	Administrative (printing, postage, etc.)	\$1,000
7.	Website and Email Maintenance	\$200
	Total	\$110,400

Presented to the Board of Commissioners at the public meeting held on October 23, 2018.

Chairman

CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT

The following resolution was offered by TYLER HICKS and seconded by AARON CHERLY on the date of 10/23/18:

RESOLUTION NO. 2018-008

**BOARD RESOLUTION APPROVING
ESTABLISHMENT OF A COMMITTEE**

APPROVAL OF ESTABLISHMENT OF COMMITTEE OF THE BOARD.

RESOLVED, that the Board of Directors hereby establishes a Nomination Committee, consisting of 1 directors, with the following powers and duties:

Roles and Responsibilities

The overall objective of the Nomination Committee is to nominate candidates to serve on open seats making up the board or its various committees. These candidates should fulfill the particular needs of the board or committee in which they would serve.

Outputs

The outputs of the Nomination Committee shall include but not be limited to the following:

- Maintain list of all open seats for the current and upcoming years.
- Identify needs of the board or committees with open seats.
- Provide a list to the body tasked with nominating members for the open seats of candidates who would accept their nomination and embody the skills and qualifications for the seats in which they would serve.

Membership

The Committee shall consist of a Chair and not more than eight (8) members and not less than three (3) members. Property owners within the CHCPID can become members of the Committee upon appointment of the Board of Directors. The committee members will elect the Chair by majority vote.

Method of work

Meetings

The Committee shall hold at least one meeting per year on a date determined by the chairperson of the committee.

Three (3) members shall constitute a quorum for the Committee meeting. When only three members are present at a meeting one of the members' present must be the Chairperson or his/her nominee.

The Chair may invite stakeholders to attend committee meetings as observers. The costs relating to attendance of committee meetings shall be carried by each stakeholder.

Role of the Chair

The Chair has the following role

Call committee meetings at a mutually agreed time and venue

Invite stakeholders to the meetings

Issue notices, agendas and discussion documents for meetings, and circulate minutes to members

Report on progress of work to the Board of Directors

The Committee will report on an annual basis to the Board of Directors regarding implementation of the part of the operational plan.

Procedure for Progress of Work Between Meetings

The Committee members will use the electronic media to work together and communicate between meetings.

RESOLVED FURTHER, that such Committee shall consist of the following

Persons:

AARON CHEZET - Chairman
MONICA MURPHY
BRIAN S. GEORGE

RESOLVED, that the officers of this body are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT

The following resolution was offered by TYLER HICKS and seconded by AARON CHERRY on the date of 10/23/18 :

RESOLUTION NO. 2018-009

**BOARD RESOLUTION APPROVING
ESTABLISHMENT OF A COMMITTEE**

APPROVAL OF ESTABLISHMENT OF COMMITTEE OF THE BOARD.

RESOLVED, that the Board of Directors hereby establishes a Budget Committee, consisting of a committee director, with the following powers and duties:

Roles and Responsibilities

The overall objectives of the Budget Committee is to propose an annual budget that meets the needs of the District to be considered for adoption by the Board of Directors at its annual meeting and reviewing and approving the budgets of other working committees.

Outputs

The outputs of the Nomination Committee shall include but not be limited to the following:

- Proposed Executive budget delivered to the Board of Directors no later than October 1 of each year.
- Approval of budgets proposed by other working, non-executive committees.

Membership

The Committee shall consist of a Chair held by the current Treasurer, the current President and not more than four (4) additional members. Property owners within the CHCPID can become members of the Committee upon nomination by the Nominating Committee and approval by a majority vote by the Executive Board.

Method of work

Meetings

The Committee shall hold at least one meeting per year on a date determined by the chairperson of the committee.

Three (3) members shall constitute a quorum for the Committee meeting. When only three members are present at a meeting one of the members' present must be the Chairperson or

The Chair may invite stakeholders to attend committee meetings as observers.
The costs relating to attendance of committee meetings shall be carried by each stakeholder.

Role of the Chair

The Chair has the following role

- Call committee meetings at a mutually agreed time and venue
- Invite stakeholders to the meetings
- Issue notices, agendas and discussion documents for meetings, and circulate minutes to members
- Report on progress of work to the Board of Directors

The Committee will report on an annual basis to the Board of Directors regarding implementation of its part of the operational plan.

Procedure for Progress of Work Between Meetings

The Committee members will use the electronic media to work together and communicate between meetings.

RESOLVED FURTHER, that such Committee shall consist of the following

Persons:

- Chairman

MAT CALLAC
JOHN HAINS
CHARLES PEQUET
TERRY CONRAD

RESOLVED, that the officers of this body are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT

The following resolution was offered by Tyler Hicks and seconded by ANON CHERRY on the date of 10/23/18:

RESOLUTION NO. 2018-0011

**BOARD RESOLUTION APPROVING
ESTABLISHMENT OF A COMMITTEE**

APPROVAL OF ESTABLISHMENT OF COMMITTEE OF THE BOARD.

RESOLVED, that the Board of Directors hereby establishes a Safety Committee, consisting of _____ directors, with the following powers and duties:

Roles and Responsibilities

The overall objective of the Safety Committee is to identify areas of need and execute solutions to safety issues within the district.

The outputs of the Safety Committee shall include but not be limited to the following:

- Propose annual committee budget to be approved by Budget Committee
- Committee report of annual actions taken delivered to the Executive Committee by October 1st of each year

Membership

The Committee shall consist of a Chair and not more than eight (8) members and not less than three (3) members. Property owners within the CHCPID can become members of the Committee upon nomination by the Nominating Committee and approval by Executive Chairman. The committee members will elect the Chair by majority vote.

Method of work

Meetings

The Committee shall hold at least one meeting per year on a date determined by the chairperson of the committee.

Three (3) members shall constitute a quorum for the Committee meeting. When only three members are present at a meeting one of the members' present must be the Chairperson or his/her nominee.

his/her nominee.

The Chair may invite stakeholders to attend committee meetings as observers. The costs relating to attendance of committee meetings shall be carried by each stakeholder.

Role of the Chair

The Chair has the following role

Call committee meetings at a mutually agreed time and venue

Invite stakeholders to the meetings

Issue notices, agendas and discussion documents for meetings, and circulate minutes to members

Report on progress of work to the Board of Directors

The Committee will report on an annual basis to the Board of Directors regarding implementation of its part of the operational plan.

Procedure for Progress of Work Between Meetings

The Committee members will use the electronic media to work together and communicate between meetings.

RESOLVED FURTHER, that such Committee shall consist of the following

Persons:

MAT CALLAN
BRIAN ST GEORGE
JOHN HAINES
MONICA MURPHY
SHARON PEQUET
TILLY HICKS

- Chairman

RESOLVED, that the officers of this body are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT

The following resolution was offered by TYLOR HICKS and seconded by MATT CALCAT on the date of 10/23/18:

RESOLUTION NO. 2018-0010

**BOARD RESOLUTION APPROVING
ESTABLISHMENT OF A COMMITTEE**

APPROVAL OF ESTABLISHMENT OF COMMITTEE OF THE BOARD.

RESOLVED, that the Board of Directors hereby establishes a Beautification Committee, consisting of a committee director, with the following powers and duties:

Roles and Responsibilities

The overall objective of the Beautification Committee is to identify areas of need and propose solutions for items or actions causing blight within our district.

The outputs of the Beautification Committee shall include but not be limited to the following:

- Propose annual committee budget to be approved by Budget Committee
- Committee report of annual actions taken delivered to the Executive Committee by October 1st of each year

Membership

The Committee shall consist of a Chair and not more than eight (8) members and not less than three (3) members. Property owners within the CHCPID can become members of the Committee upon nomination by the Nominating Committee and approval by the Executive Chairman. The committee members will elect the Committee Chair by majority vote.

Method of work

Meetings

The Committee shall hold at least one meeting per year on a date determined by the chairperson of the committee.

Three (3) members shall constitute a quorum for the Committee meeting. When only three members are present at a meeting one of the members' present must be the Chairperson or his/her nominee.

The Chair may invite stakeholders to attend committee meetings as observers.

The costs relating to attendance of committee meetings shall be carried by each stakeholder.

Role of the Chair

The Chair has the following role

Call committee meetings at a mutually agreed time and venue

Invite stakeholders to the meetings

Issue notices, agendas and discussion documents for meetings, and circulate minutes to members

Report on progress of work to the Board of Directors

The Committee will report on an annual basis to the Board of Directors regarding implementation of its part of the operational plan.

Procedure for Progress of Work Between Meetings

The Committee members will use the electronic media to work together and communicate between meetings.

RESOLVED FURTHER, that such Committee shall consist of the following

Persons:

- Chairman

JOHN HAINES

RESOLVED, that the officers of this body are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT

The following resolution was offered by TYLER HICKS and seconded by
AARON CHERRY on the date of 10/23/18:

RESOLUTION NO. 2018-0012

**BOARD RESOLUTION DISSOLVING
OF A STANDING COMMITTEE**

RESOLVED, that the Board of Directors hereby dissolves the Coordination Committee, to be replaced by the Safety Committee..