

**Agenda**  
**Capital Heights Crime Prevention and Improvement District**  
**Meeting of the Board**  
**Ingleside UMC**  
**Tuesday, December 4, 2018 6:00 pm**

*Proceedings*

A. Call to order by Director of the Board

B. Confirmation of Quorum by Secretary of the Board

C. Secretary's Report- Approval of previous meeting minutes

D. Treasurer's Report

D. Motions –

E. Correspondence –

F. Committee Reports –

1. Communication
2. Nomination
3. Safety
4. Beautification

G. Special Orders

1. Hicks, Reminder that all members of the Executive Board should take their Ethics Course by end of year
2. Hicks, Announcement that all Commissioners may be emailed directly through: [THicks@chcpid.org](mailto:THicks@chcpid.org), [TSinger@chcpid.org](mailto:TSinger@chcpid.org), [ACHerry@chcpid.org](mailto:ACHerry@chcpid.org), [MCallac@chcpid.org](mailto:MCallac@chcpid.org), [MMurphy@chcpid.org](mailto:MMurphy@chcpid.org)
3. Hicks, Thank you to all prospective committee members and reminder of the power and duties bestowed upon them

H. Unfinished Business –

1. Consideration of 2019 Budget for final approval by Executive Committee

I. New Business –

1. Set date for first meeting of the board for 2019
2. Consideration for approval of Committee Nominations
  - a. Nomination Committee
  - b. Budget Committee
  - c. Safety Committee
  - d. Beautification Committee

J. Open Forum -

K. Adjournment

This meeting notice was posted at Ingleside United Methodist Church on the main door facing Ingleside Drive, at \_\_\_\_\_, \_\_\_\_m. on \_\_\_\_\_, 2018 by \_\_\_\_\_.

**CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT**

The following resolution was offered by TYLER HICKS and seconded by MONICA MURPHY:

**RESOLUTION NO. 2018-005**

**APPOINTMENT OF OFFICERS.**

RESOLVED, that the following persons are elected to the office(s) indicated next to their names to serve until their successor(s) shall be duly elected, unless he or she resigns, is removed from office or is otherwise disqualified from serving as an officer of this body, to take their respective office(s) immediately upon such appointment:

Office	Name
President and Chief Executive Officer	<u>TYLER HICKS</u>
Vice President	<u>TERRY SINGER</u>
Secretary	<u>AMMON CHERLY SR</u>
Treasurer	<u>MATTHEW CALLAC</u>

RESOLVED, that the officers of this corporation are, and each acting alone is, hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officers shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions.

RESOLVED FURTHER, that any actions taken by such officers prior to the date of the foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of this body.

**CAPITAL HEIGHTS CRIME PREVENTION AND IMPROVEMENT DISTRICT**

The following resolution was offered by HICKS and seconded by CHERRY :

**RESOLUTION NO. 2018-012**

WHEREAS, R.S. 42:1305 requires that each political subdivision cause to be prepared a comprehensive budget presenting a complete financial plan for each fiscal year for the general fund and each special reserve fund, the chief executive officer of the political subdivision to prepare the proposed budget.

WHEREAS, R.S.42:1405(D) requires that a budget proposed for consideration by the governing authority be accompanied by a proposed budget adoption instrument, such instrument to serve as the appropriation authority for implementation of the budget through the expenditure of public monies.

NOW THEREFORE, BE IT RESOLVED THAT:

The Capital Heights Crime Prevention and Improvement District Board of Commissioners, acting as the Governing Authority of the Capital Heights Crime Prevention and Improvement District, adopts and authorizes the implementation of the proposed budget presented on October 23, 2018, a copy of which is attached to this resolution as Addendum A.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: HICKS, CHERRY, MURPHY, CALLAC

NAYS: —

ABSENT: SINGER

This resolution was declared adopted on this, the 4 day of DEC, 2018.

  
Tyler Hicks, Chairman

Current

12/04/18

CHCPID  
Profit and Loss Standard  
January 1 through December 4, 2018

	<u>Jan 1 - Dec 4, '18</u>
Ordinary Income/Expense	
Income	
Program Income	<u>88,532.08</u>
Total Income	88,532.08
Expense	
Business Expenses	
Business Registration F...	<u>1,140.00</u>
Total Business Expenses	1,140.00
Contract Services	
Legal Fees	<u>3,314.00</u>
Total Contract Services	3,314.00
Operations	
Postage, Mailing Service	76.00
Supplies	128.14
Website	<u>684.71</u>
Total Operations	888.85
Payroll Expenses	<u>44,840.00</u>
Total Expense	<u>50,182.85</u>
Net Ordinary Income	<u>38,349.23</u>
Net Income	<u><u>38,349.23</u></u>

Dec Projected  
5,900

Projected

12/04/18

CHCPID  
Profit and Loss Standard  
January 1 through December 4, 2018

	<u>Jan 1 - Dec 4, '18</u>
Ordinary Income/Expense	
Income	
Program Income	88,532.08
Total Income	<u>88,532.08</u>
Expense	
Business Expenses	
Business Registration F...	1,140.00
Total Business Expenses	1,140.00
Contract Services	
Legal Fees	3,314.00
Total Contract Services	3,314.00
Operations	
Postage, Mailing Service	76.00
Supplies	128.14
Website	684.71
Total Operations	888.85
Payroll Expenses	50,740.00
Total Expense	<u>56,082.85</u>
Net Ordinary Income	<u>32,449.23</u>
Net Income	<u><u>32,449.23</u></u>